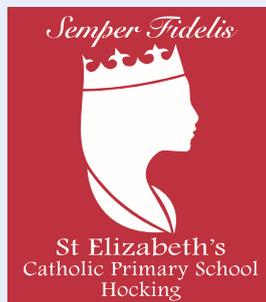


Annual General Meeting

2017



Principal's Report - Carmel O'Shaughnessy

Board Chairs Report - Rick Goodfield

Treasurer's Report - Melissa Dimond

Good evening and welcome to our 2017 Annual Community Meeting, thank you to the School Board members, P&F Association Committee members, parents, friends and staff for taking the time in your busyness to join us tonight. Your reward awaits you in the staffroom for a light supper! Congratulations and thank you to Rick Goodfield for presenting the School Board Chair Report, on behalf of the staff I thank you for your support. Thank you Belinda Stewart, the P & F Association President for both your report and the Treasurer's Report. We are delighted to accept your donation of \$4000.00, it will certainly be put to good use for the children, particularly in both the digital and hands on material areas. Finally thank you Melissa Dimond for a very knowledgeable presentation of the 2018 School Budget.

It hardly seems a year ago that many of us gathered here for the AGM in 2016. The time may have gone like lightning however, what we have managed to achieve in the 2017 school year is amazing. As you cast your mind back over the year to your very first day in 2017, especially our first time kindy families, I also include many of our existing families, remember nervously waiting for the doors to open, wondering how your 'treasures' would settle in and here we are, with 2018 almost upon us!

Once again we celebrated with great gusto, Book Week 'Escape from Everywhere', it was a great success with staff, students and a few brave parents dressing up as their favourite book character. Of course, in the midst of all the frivolity, the focus was about encouraging the children to read and maintain their love of reading. We brought Scholastics on board and over the week opened our lovely little library for the parents to buy books, many of whom, as well as, staff members donated books back to the school. We thank you for your kind donations. Our library has had a large injection of reading books and teacher resources with an injection of almost \$8000.00.

Father's Day and Mother's Day were celebrated with a sausage sizzle organised by the kindy and pre-primary staff. However, our dads and mums in year one and year two did not miss out with beautiful cards and gifts made by their children, a gift created with love.

The turnout for the Busy Bee may have been small in numbers however, we managed to spread the enormous pile of wood chips to enhance the aesthetics of the school grounds and reduce the black sand in the kindergarten and pre-primary playground. Leo Vinic saw the mound of woodchip on the Thursday and knew from experience we just wouldn't cut it, so he came in and worked for several hours to get a head start. Jason Hastie also had his bobcat working through its paces. Thank you gentlemen, we would never had finished without your trusty steeds. A couple of industrious dads thought we should cover the old road to the extended lawn. All was going well until, you guessed it the back wheels of the ute seem to disappear!! Well done Nathan Sammut for giving it a go. Ross Hunter, in hindsight it was good advice if it had worked! The sun slowly sank and we looked at what we created and we were pleased! Mmm, first Monday back the children used their Tonka trucks and shovels to dig down in the black soil and make tracks. Oh well, a case of back to soaking the white socks! Thank you to the parents and staff who were able to attend this Busy Bee.

We also celebrated Crazy Hair Day and donated to the children's brain cancer research. We sent two staff and two students to the opening of the Archbishop's 2017 Life Link Day.

What about our Performing Arts Troupe; the year one and two children? They stole our hearts with their own created Liturgical dance giving thanks to God. Well done to Naomi Clarkson for giving the children the trust and licence to come up with their own performance. We will go again next year. Thank you to Kerrie, Naomi's mother, Naomi, Jodie Briggs, Shelley Sammut's mother in law and Joan Martino for all the hard work behind the scenes. My apologies if I have been remiss in not including you in the vote of thanks. You are very much appreciated.

The kindy and pre-primary children went off the Browne's Diary and were so excited with what they had seen and heard, more importantly the little gift bag they 'received'. We have also had several incursions of which you are aware because of the children's chatter. More recently we have had the play based incursion which perhaps has been given the biggest thumbs up – the children were set tasks; building cubbies with recycled materials and playing in the mud – supposedly building mud houses, however I'm sure it was all about who could get the dirtiest. On a serious note, the play based activities were about applying the skills of collaboration and resilience, if it doesn't work the first time, try again and again!

The pre-primary class celebrated their 100 days in pre-primary and all came appropriately dressed for 100 years old! We joined with Lea Hardie's fundraising 100km walk in the hills raising money for Oxfam. No, we only walked around the oval in our boots to get her warmed up! Just joking Lea, you did an awful lot of training yourself!

Our Sports Carnival...well that's another story to be told...but for now, we finally got underway with some warm weather! The children, whilst very weary at the end of the day thoroughly enjoyed their activities and regardless of the ribbon they had pinned on their shirt, were thrilled to bits. Thank you Naomi for a great day and to her helpers. In 2018 we will have a morning Carnival! Next year we have swimming lessons booked for the pre-primary to year three students, the dates will be included in the 2018 Parent Planner for Term One. We are also hopeful we get our netball coaching happening here on site.

Our Second Language – Auslan, Marie Ware, our Auslan Teacher has achieved wonderful results and has managed to keep the children engaged. Without mentioning favourites, the year one class are amazing and have learnt and retained so many signs.

To our wonderful Parents' & Friends' Committee, Belinda, John, Helen and members, thank you once again for your support in building community and fundraising towards our resources. The Movie afternoon was well attended, as was the disco which is one of the student's favourite activity. Currently you are busy organising the Christmas party for the last day of the school year. On behalf of the staff we thank you for your amazing donation of \$4000.00, yes we will put it to good use and spend wisely to purchase hands on materials to support the children's learning. Blessings to Alana Marshall for critiquing the new Parent Handbook which will be ready for 2018!

To our School Board Members under the guidance of the Board Chair, you are an amazing group of people always ready to listen attentively and offer advice when sought. You have become quite the social group amidst the serious work of planning and discussing finances. We have achieved many things as addressed by the Board Chair; Rick Goodfield. Peter Reeves was also amazing gathering quotes and overseeing that the work completed was what was specified in the quote. 2018 will be a busy time interviewing architects and starting the Capital Development Plan!

Camp Australia Before and After School continues to be well used, the numbers have certainly increased this year. Krystal and your side kick Cayley, you are doing a fantastic job and the children love you.

The staff attended various professional development activities through external agencies, and professional learning communities on site. Emma Fernandez, our Curriculum Co coordinator has ensured the staff are up to date with the Curriculum documents and assessment reporting.

A very busy year with Leith Hogan visiting us each term to share her expertise during our Cognitive Coaching sessions based on Differentiated Teaching.

Simone Passera and Allison Burgess attended Keeping Safe Child Protection with Simone a designated trainer who will be in servicing the staff during our non-contact week.

Tanika Hewston has been busy undertaking professional development in Digital Technology. Tanika's role from term two, will be working with the teachers to ensure that Digital Technology is integrated in all classrooms.

We had an Information Night in term one for all classrooms which were well attended. Teachers also conducted the mid semester interviews for parents to discuss their child's progress. Interviews will also occur shortly for any parents who would like to speak to their child's teacher. All parents who have a child not meeting the required standard will be encouraged to attend an interview to discuss their child's progress.

We opened the school for an evening with a 'Walk Through the Classrooms' in term three, it was disappointing to see the rain which washed out our intended picnic. I'm not sure why, however the rain as much as we need it, always comes when we have something planned!

We have certainly been under the pump this year with our Cyclical Review in term two to ensure we were up to date with all our compliance and early term three we had our School Audit to verify we were meeting the standards, or at least working towards the standards of the National Quality Standards. We celebrated the positive outcomes. Well done to the staff!

Our spiritual and religious education experiences through Liturgies and religious education lessons has enabled us as a community to come together and pray. We have focussed on two of our values this year, compassion and charity. Care Bear, Emma's brain child, kept to the forefront the children's ongoing practise of being compassionate. With parent support, we have joined with the parish to be actively involved in the St Vinnies Christmas Appeal. The support from the parents has been nothing less than amazing. Bless you all! There will be many families who will have some Christmas cheer because of your generosity.

Perhaps, and unfortunately due to unforeseen circumstances, our year two children have experienced a disruptive year with four teachers, however we thank Pia Tilka and Ida McQueen for joining forces as a tandem team and working productively for the children's learning experiences. As Rick told you in his report, we have two new teachers coming on board, both experienced and excited about joining our staff and of course Emma Fernandez as our Assistant Principal, part time. Congratulations to you all on your appointment.

Thank you to the staff for your commitment to the school and in particular to the children. First we love them and keep them safe and then with the parents, we take them on their learning journey. Mel Dimond, what a champ, I wouldn't survive without you.

I will be writing a School Report and Review of the 2017 school year which will include our Annual School Plan for 2018. You will be sent a copy before the school year ends.

Thank you and God bless for your continued support, times are tough and we need you to share the good things about our community, enrolments = money = buildings.

On behalf of the staff, I wish you a Holy Christmas and Happy New Year. Enjoy your children and spend time with them, they grow so fast! We will see you in 2018.

God bless and keep you safe in the palm of His hand.

Carmel J O'Shaughnessy

Carmel O'Shaughnessy

Principal

St Elizabeth's Catholic Primary School

**St Elizabeth's Catholic Primary School
Annual General Meeting
School Board Chair's Report 2017**

School Board Members

This year, 2017 was another interesting and busy year for the School Board members with the culmination of a number of projects being completed to enhance the school.

I would like to thank our Board Members for the time they have put in to make the St Elizabeth's School Board a success for another year.

Our 2017 School Board Members consisted of;

Officer Bearers

Board Chair: Rick Goldfield

Secretary: Kerry Hunter

Treasurer: Shelly Sammut

Members

Michelle Colavecchio

Dan Button

Mark Stewart

P & F Association Board Representative:

Amanda Weadley who unfortunately had to resign this term for personal reasons.

Our Parish Representative:

Trish Sykes

Ex Officio Members

Making up the School Board are Carmel O'Shaughnessy, our school principal and Father John Daly, our Parish Priest.

School Board Member's Role

In 2018 we commence our fourth year of board duties and we will continue to remain as open and transparent to all.

We remind the parents that there are certain aspects and facets of the information we are privy to that is not for general broadcast or dissemination to persons outside the school board.

We hope you understand that some things are privileged information and there are many things that even the School Board members are not privy to in the day to day running of a Catholic Primary School.

2018 will be my fourth year as your Board Chair and it is my wish to continue on the School Board as we move towards commencing our Capital Development Plan. I hope our current Board Members continue to enjoy the experience as much as I do.

The 2017 School Year

I attended the Biannual Catholic Schools Board Chair Conference held at the Duxton Hotel and can report I had the opportunity to network with other Board Chairs.

Capital Works Projects

- We are still looking to enclose the undercover area. However, this project has been put on hold until we commence major work in the hope we can add the cost into those major capital works.
- Altering of the conversation pit did not occur as staff and the School Board felt it would be used by the children during their recess and lunch breaks as well as an outdoor learning area
- The lawn area was increased and with the ongoing care by our fantastic gardener; Peter Reeves, the whole grassed area has improved out of sight.
- The boundary fence between the lawn area and the car park was completed during the January school holidays which has enhanced the area and prevents the children from running into the car park area.
- Relocation of rubbish bins to the car park for easy access is still an ongoing thought process and project.
- The school purchased furniture for year two.
- Shade sails were erected on the grassed area, drink fountains and the climbing frame. Daily fitness equipment has also been erected on the grassed area.

We are confident that these things will continue to enhance the enjoyment, physical health and social skills for the children whilst at play.

- The stone pathways have been cemented. Paving and painting maintenance has also been completed. We will continue to check and maintain the school grounds and buildings in the future.
- Several doors and some toilet windows were replaced in the maintenance process.
- Electric gates have been installed in and out of the main car park to further enhance security during the day within the school.
- A Defibrillator was purchased and will be located in the administration area for use within the school and for emergency use outside the school grounds.

The Cyclical Review was completed in June and a School audit was conducted by the CEWA in October, Carmel and the staff did a fantastic job in all of these processes. The principal and staff have the total support of the School Board.

Finances

We finished 2017 with a Balance Budget with good reserves for January salaries.

- The Board passed the 2018 Budget and we expect that it will cover all foreseeable costs.
- Increases have been kept in line with CEWA expectations and in some instances costs will go down.

The Board again reminds parents and families that if they find the fees unmanageable, we request you to contact the principal to work these matters out.

Again, it may be some time before we commence Stage 2 of the Primary school as at this time, we hope to commence Architectural design interviews in 2018

Staff

New staff for 2018 includes

Two new classroom teachers; year one and year three, further announcements will be made in the next few days when contracts have been finalized. We are also employing a teacher for Science, reading Recovery for students experiencing difficulty in reading and support time for children not meeting the bench mark in literacy. Meg Horne, who delivered our chaplaincy program in semester one will be taking on these roles.

Congratulations to Emma Fernandez who will commence a part time role as Assistant Principal – Admin and Religious Education.

We say goodbye to Pia Tilka and Ida McQueen who stepped in to tandem teach our year three class at the beginning of second semester. We wish them well in any future endeavors they undertake. Kate Masarei has resigned her full time ongoing position and we also wish her well in the future.

On behalf of the School Board, I wish to thank all staff members for their hard work and effort this year. We hope you will be well rested over the end of year holidays, and we look forward to seeing them all again in 2018. We commend you for the continued dedication you have shown and in your efforts with the children throughout 2017.

Acknowledgements

The Board again wish to thank the following persons/groups for their efforts in 2017.

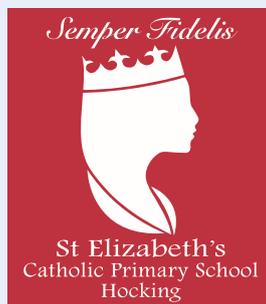
- The P & F Association Executive Committee and members for their continued support of the staff with building community and fund raising, and Carmel O'Shaughnessy, our foundation principal.

Rick Goodfield

Rick Goodfield
School Board Chair
St Elizabeth's Catholic Primary School

Treasurer's Report

2017



Melissa Dimond

Our Mission Statement

As a community of learners: parents, staff and students we strive for excellence, fostering the full potential of each individual, developing confident, respectful and independent learners. As we journey together with Christ, we seek to share the joy and wonder of learning through celebrating God's love in our lives

2018 Budget Information

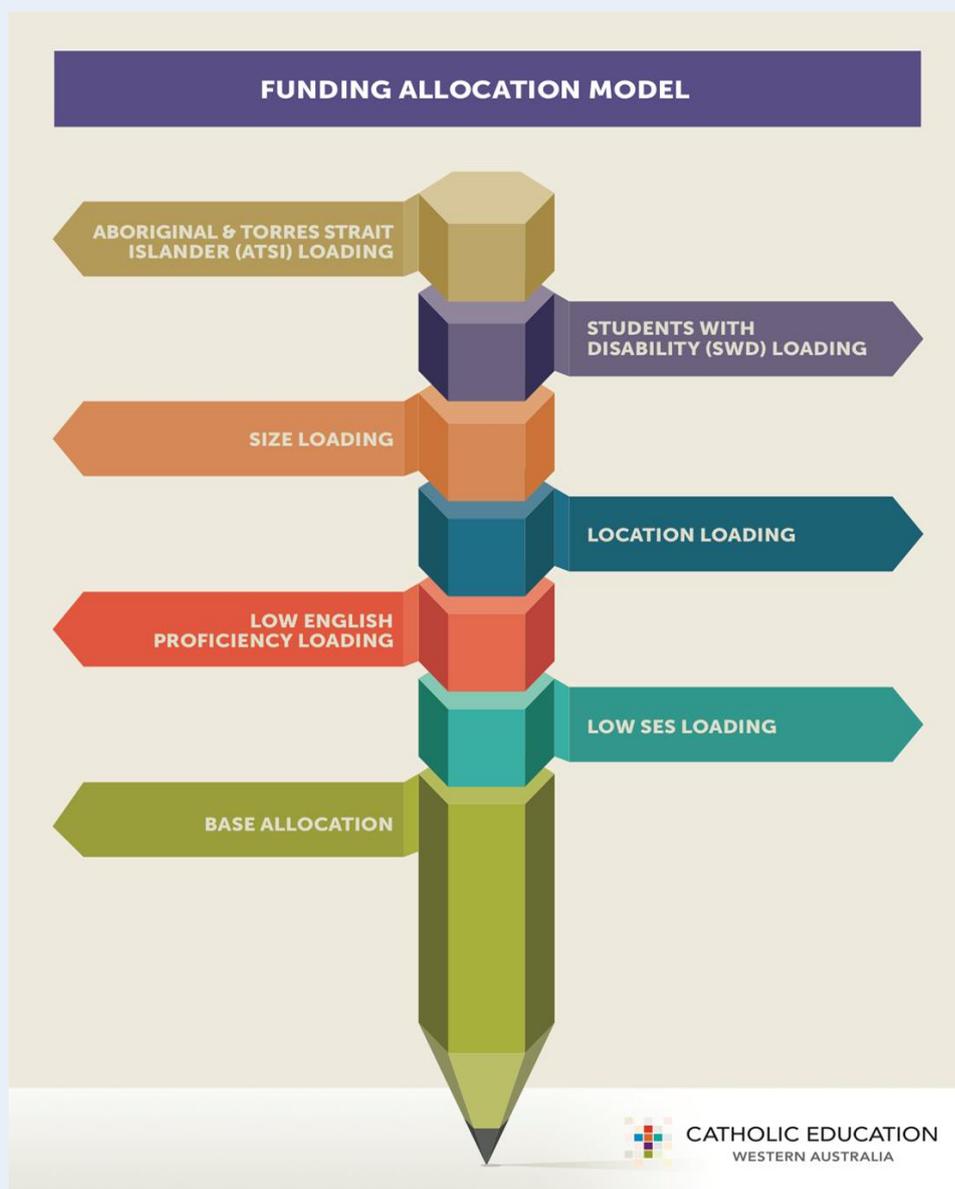
2018 Enrolments

- 28 Kindergarten Students confirmed
- 27 Pre Primary Students confirmed
- 23 Year One Students
- 23 Year Two Students
- 16 Year Three Students
- Out of School Hours Care (Before & After)

Our student enrolment numbers have increased by 31%

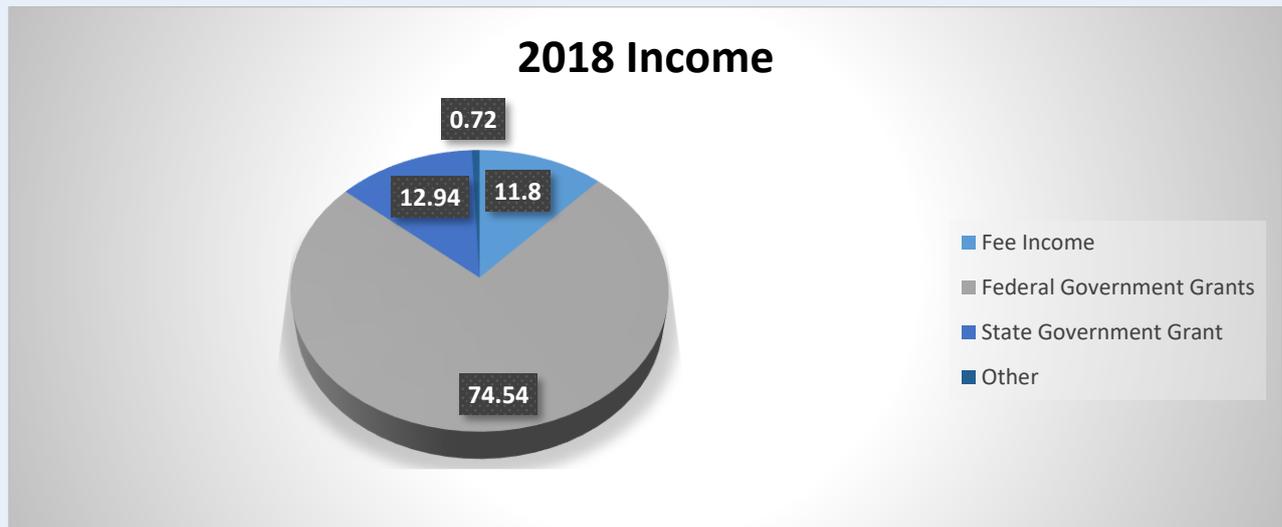
2018 Funding

- Australian Government Recurrent Funding (AGRF) provisional allocation is provided by CEO and allocated to schools.
- State Government funding for schools come through
- Private Income



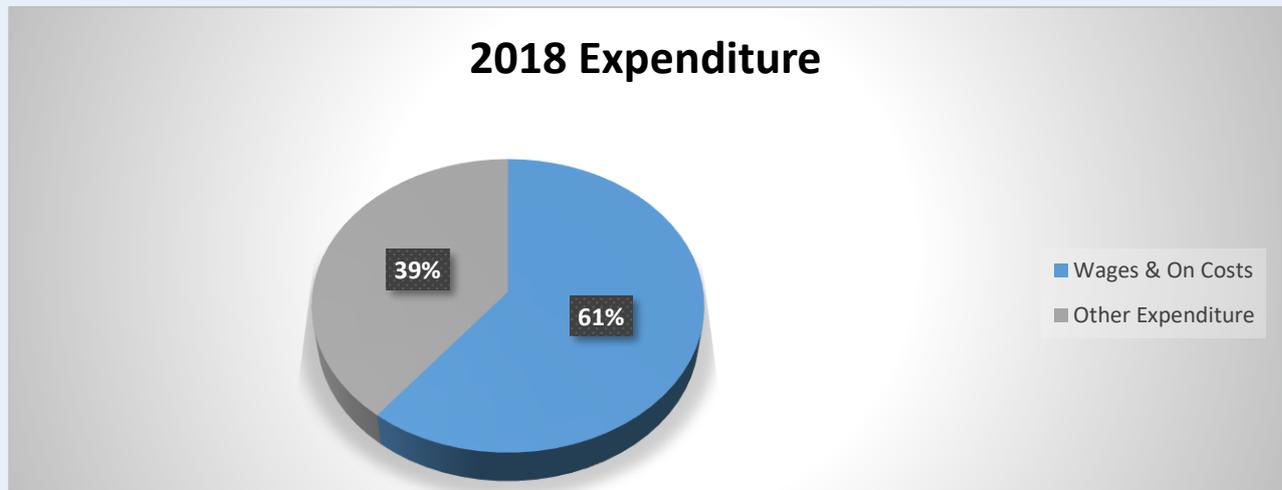
2018 Income

(Private Income, State Government Funding and Australian Government Recurrent Funding)



2018 Recurrent Expenses

(Staff salaries, our on costs are, but not limited to; stationary and materials, printing, library expenses, postage, photocopying, computer and IT services, licensing, leases, uniforms, training, security, insurances)



2018 Capital Expenditure/Income

(Our Capital Expenditure is our fit outs for new classrooms and IT replacement costs. Our Capital Income is our Building Levy that is charged to families to contribute towards our State Government Low Interest Loan and CDF Loan)

Private Income for 2018

Fee increases will be determined by;

- The Principal
- Resource Team at CEWA
- The increase in the Australian Government Recurrent Funding
- The anticipated increase in school costs by a cost index each year
- The community's ability to contribute based on its Socio Economic Status

School Fees 2018

Kindergarten		Pre Primary		Year One to Year Three	
Tuition	\$783.00	Tuition	\$1,475.00	Tuition	\$1,475.00
Amenities	\$130.00	Amenities	\$150.00	Amenities	\$150.00
Excursion and / or Incursion	\$50.00	Excursion and / or Incursion	\$80.00	Excursion and / or Incursion	\$80.00
				PE (Swimming)	\$90.00
School Annual	\$25.00	School Annual	\$25.00	School Annual	\$25.00
ICT Resources & Expenditure	\$150.00	ICT Resources & Expenditure	\$150.00	ICT Resources & Expenditure	\$150.00
Insurance	\$19.00	Insurance	\$19.00	Insurance	\$19.00
Building Contribution	\$157.00	Building Contribution	\$295.00	Building Contribution	\$295.00
P&F Contribution	\$30.00	P&F Contribution	\$30.00	P&F Contribution	\$30.00
Language (Auslan)	\$36.00	Language (Auslan)	\$120.00	Language (Auslan)	\$120.00
Language Screening (Kindy)	\$80.00				
OT Screening (Kindy)	\$80.00				
Students Stationary Requirements	\$140.00	Students Stationary Requirements	\$140.00	Students Stationary Requirements	\$140.00
Total Annual Fee	\$1,680.00	Total Annual Fee	\$2,484.00	Total Annual Fee	\$2,574.00

3 Year Old Program

Interested families should enrol their child/ren to enable us to commence the program depending on numbers.

Application for Enrolment

The Application fee of \$25.00, payable on lodgement of documentation is non-refundable.

Acceptance of Enrolment

The Enrolment fee of \$200.00 will be deducted from the Tuition Fees in the year of enrolment. The Enrolment Fee is non-refundable.

Health Care Card

The CECWA decision regarding automatic tuition fee discounts for the holders of eligible means tested family concession cards has been implemented. The fee level will be communicated to schools by the Catholic Education Office during the budget process each year. Sibling discounts do not apply to Health Care Card and Pension Holders.

Sibling Discount

The level of sibling discount is determined by the St Elizabeth's Catholic Primary School Board in line with the following guide as set by CECWA:

1 st child enrolled	0 %
2 nd child enrolled	20 % of that child's tuition fee
3 rd child enrolled	40 % of that child's tuition fee
4 th child enrolled and beyond	100% of that child's tuition fee

All students and families are eligible for sibling discounts including families who receive automatic tuition fee discounts as holders of eligible means tested family concession cards. Sibling discounts also apply to kindergarten students.

School Fees

School fees will be issued annually at the commencement of the school year. To assist parents and/or guardians, payment may be made in full within 21 days of receipt of the Fee Statement or via direct debit over the first three terms, on a weekly, fortnightly or monthly basis. All accounts must be settled by the completion of term three (October).